GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

GAD - Appointment of Senior Officers as District In-charge officers for (26) districts and Special Chief Secretary level Officers as Zonal In-charge officers for (5) zones covering (26) districts, to strengthen governance, ensure timely resolution of implementation of challenges and facilitate inter-departmental coordination – Orders – Issued.

GENERAL ADMINISTRATION(POLL.C) DEPARTMENT

G.O.Ms.No.39 Dated:10.03.2025.

<<<>>>

ORDER:

Government is committed to ensuring the effective implementation, monitoring, and coordination of its priority and flagship programs across the State. To achieve this, a structured mechanism with clear accountability at both the district and zonal levels is required.

2. Government after careful examination, hereby make the following appointments of District in-charges and Zonal in-charges, as annexed (Annexure-1) to this order to strengthen governance, ensure timely resolution of implementation challenges, and facilitate interdepartmental coordination:

1. Appointment of Senior Director/Commissioner/Secretary-level officers as District In-charges for each of the (26) districts.
2. Appointment of Special Chief Secretary (Spl. CS) level officers as Zonal In-charges for (5) zones covering these (26) districts.

3. This initiative is aimed at:

- Ensuring a focused, decentralized, and accountable approach in implementation.
- Strengthening inter-departmental coordination for seamless execution of programs.
- Establishing a robust monitoring and follow-up mechanism at district and zonal levels.
- Addressing administrative bottlenecks and ensuring timely policy interventions.

4. Roles & Responsibilities of Zonal in-charges and District in-charges:

A. Zonal In-charges officers:

a. To Provide strategic direction and oversight for the implementation of government flagship programs and priority initiatives.

b. To conduct monthly target specific review of implementation of the following in the Zones -

- Flagship Programs of the Government.

- GSDP Status
- State Revenue Collection (Commercial Taxes, Excise, Mining, Forest, Land, Registration & Stamps)

c. Participate in Government Flagship Programs- Pension distribution on 1st of every month, Swarna Andhra – Swachh Andhra on every 3rd Saturday etc.

d. To conduct village visit and schedule a night stay in the village once in a month.

e. To hold interaction sessions with the following stakeholders,

- Industrialists
- Farmers
- Beneficiaries
- Taxpayers
- Public Representatives
- Others

f. To conduct training of District Collectors and other key District functionaries on issues of governance, vision of government and priority programmes.

g. To review the Public Grievance Redressal status with regard to grievances received / resolved / pending.

h. Identify challenges in implementation of Government Programs and reasons for delays.

i. Review on fund allocation and expenditure incurred on major projects.

j. Review the progress of projects registered in SPMG platform and identify issues pending for resolution.

k. Review the employment and investments tracker status.

l. Submit a monthly status report on district progress, challenges, and recommendations to the Chief Secretary and CMO.

B. District In-charge officers:

a. Provide focussed guidance and handhold the District Collector and the district administration in implementing the government priorities.
b. Work in close coordination with the District Collector and local administration by actively participating in Government Flagship Programs like Pension distribution, Swarna Andhra – Swachh Andhra on every 3rd Saturday etc.
c. Hold fortnightly review meetings with district officials, including the Collector and key department heads to assess

progress of implementation of government priority initiatives/flagship programs and track progress against government targets.

d. Conduct field visits to assess ground-level progress. Schedule night stay at least twice a month.
e. Engage with local stakeholders, community representatives, and beneficiaries during district stays for feedback and policy alignment.
f. Attend the Public Grievance days to gain in-depth understanding of the issues of the district.
g. Escalate unresolved issues to the respective Zonal In-charge for necessary intervention.
h. Submit a monthly progress report to the Zonal In-charge and Chief Secretary.

5. The Zonal in-charge officers and District in-charge officers shall take further necessary action accordingly, duly coordinating with the district Collectors and assume the assigned responsibilities with immediate effect and conduct the firsrt review within a week and report to the Government, in Monthly Monitoring Formats as annexed (Annexure-II) to this order.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

K.VIJAYANAND
CHIEF SECRETARY TO GOVERNMENT

To
All the Zonal In-charge officers and District in-charge officers.
Copy to:
All the District Collectors in the State.
All Departments of A.P. Secretariat, Velagapudi.
All the Heads of the Departments.
P.S to Principal Secretary to Hon'ble Chief Minister.
P.S to Chief Secretary to Government.
P.S to Principal Secretary to Government (Political).
Sc/Sf (C.No. 2745889)

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SECTION OFFICER

ANNEXURE-I

(Annexure to the G.O.Ms.No.39, G.A. (Poll.C) Department, Dated:10.03.2025.)

List of Zonal and District In-charge officers:

SI No	District Name	District In-charge Officer	Zonal In-charge Officer
1	Srikakulam	Shashibhushan Kumar, I.A.S	B. Rajsekhar, I.A.S
2	Vizianagram	Babu.A, I.A.S	
3	Parvathipuram Manyam	Dr. Narayana Bharath Gupta, I.A.S	
4	Anakapalli	Girisha P.S, I.A.S	
5	Visakhapatnam	Bhaskar Katamneni, I.A.S	
6	ASR	Mudavatu.M.Nayak, I.A.S	
7	East Godavari	Pravin Kumar, I.A.S	Ajay Jain, I.A.S
8	Kakinada	G.Veerapandian, I.A.S	
9	Konaseema	Pattanshetti Ravi Subash, I.A.S	
10	West Godavari	A.Surya Kumari, I.A.S	
11	Eluru	Amrapali Kata, I.A.S	
12	Krishna	Dr. Manazir Jeelani Samoon, I.A.S	G.Sai Prasad, I.A.S
13	NTR	G.Jaya Lakshmi, I.A.S	
14	Guntur	K.Kanna Babu, I.A.S	
15	Bapatla	Krithika Shukla, I.A.S	
16	Palnadu	V.Karuna, I.A.S	
17	Prakasam	S.Suresh Kumar, I.A.S	Movva Tirumala Krishna Babu, I.A.S
18	Nellore	Dr.N.Yuvaraj, I.A.S	
19	Chittoor	K.V.N.Chakradhara Babu, I.A.S	
20	Tirupathi	Kona Sasidhar, I.A.S	
21	Annamayya	Vadarevu Vinay Chand, I.A.S	
22	YSR	Saurabh Gaur, I.A.S	G.Ananthramu, I.A.S
23	Kurnool	Kantilal Dande, I.A.S	
24	Sri Sathya Sai	M.Hari Narayanan, I.A.S	
25	Nandyal	J. Nivas, I.A.S	
26	Ananthapuramu	Vijay Rama Raju V, I.A.S	

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SECTION OFFICER

ANNEXURE-II

(Annexure to the G.O.Ms.No.39, G.A. (Poll.C) Department, Dated:10.03.2025.)

A. Monthly Monitoring Format for Zonal In-charge officers:

Zone: _____
Districts Covered: _____
Month, Year: _____
Name of Zonal Incharge: _____

1. Target specific review of implementation of the following in the Zones:

a. Implementation of Flagship programs,

S.No.	District	Flagship Program	Key Targets for the Month	Achievements	Gaps Identified	Action Taken / Required
1						
2						
3						

b. GSDP Status

District	Parameter	Targeted Growth (%)	Achieved Growth (5)	Key Sectors contributing	Issues affecting growth	Suggested measures

c. State Revenue Collection

District	Revenue Source	Annual Target (Rs.Cr)	Annual Achievement (Rs. Cr)	Monthly Target (Rs.Cr)	Monthly Achievement (Rs. Cr)	Shortfall (If any)	Reasons for shortfall
	Commercial taxes						
	Excise						
	Mining						
	Forest						
	Registration & Stamps						

2. Participate in Government Flagship Programs like Pension distribution, Swarna Andhra – Swachh Andhra on every 3rd Saturday, Pedalaku Sevalo, etc.

S.No.	District	Program Name	Key Activities Undertaken	Beneficiaries Covered	Issues Identified	Action Taken / Required

3. Zonal In-charges should hold interaction sessions with the following stakeholders,

   - Industrialists
   - Farmers
   - Beneficiaries
   - Taxpayers
   - Public Representatives
   - Others

S.No.	District	Stakeholder Category	Date of Interaction	Key Issues Discussed	Feedback Received	Action Taken / Required

4. Zonal In-charges should conduct training of District Collectors and other key District functionaries on issues of governance, vision of government and priority programmes.

S.No.	District	Date	Training Topic	Participants (Designation)	Key Objectives	Resource Persons Involved

5. Review the Public Grievance Redressal status with regard to grievances received / resolved / pending.

S.No.	District	Department / Office	Grievances Received	Grievances Resolved	Grievances pending	Common issues identified	Proposed solution

6. Identify challenges in implementation of Government Programs and reasons for delays.

S.No.	District	Program Name	Target	Achievement	Issues Identified	Action Taken / Required

7. Review on fund allocation and expenditure incurred on major projects. Review the progress of projects registered in SPMG platform and identify issues pending for resolution.

   a. Fund allocation and expenditure incurred on major projects,

S.No.	District	Project Name	Allocated Budget	Expenditure incurred	Percentage Utilized	Variance	Remarks

b. Review the progress of projects registered in SPMG platform and identify issues pending for resolution.

S.No.	District	Project Name	Start Date	Scheduled Completion Date	Current Status	Issues pending for resolution	Responsible Authority

8. Review the employment generation achievement as compared to the potential.

S.No.	District	Sector/Program	Employment Potential	Actual Employment Generated	Achievement (%)	Remarks

9. Review the employment and investments tracker status.

S.No.	District	Sector	Project Name	Investment Committed	Investment Realised	Achievement (%)	Employment Generated	Remarks

B. Monthly Monitoring Format for District In-charge officers:

District: _____
Month, Year: _____
Name of District Incharge: _____

1. Target specific review of implementation of the following in the Zones:

a. Implementation of Flagship programs,

S.No.	District	Flagship Program	Key Targets for the Month	Achievements	Gaps Identified	Action Taken / Required
1						
2						
3						

b. GSDP Status

District	Parameter	Targeted Growth (%)	Achieved Growth (5)	Key Sectors contributing	Issues affecting growth	Suggested measures

c. State Revenue Collection

Revenue Source	Annual Target (Rs.Cr)	Annual Achievement (Rs. Cr)	Monthly Target (Rs.Cr)	Monthly Achievement (Rs. Cr)	Shortfall (If any)	Reasons for shortfall
Commercial taxes						
Excise						
Mining						
Forest						
Registration & Stamps						

2. Participate in Government Flagship Programs like Pension distribution, Swarna Andhra – Swachh Andhra on every 3rd Saturday, Pedalaku Sevalo, etc.

S.No.	Program Name	Key Activities Undertaken	Beneficiaries Covered	Issues Identified	Action Taken / Required

3. District In-charges should hold interaction sessions with the following stakeholders,

   - Industrialists
   - Farmers
   - Beneficiaries
   - Taxpayers
   - Public Representatives
   - Others

S.No.	Stakeholder Category	Date of Interaction	Key Issues Discussed	Feedback Received	Action Taken / Required

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b. Review the progress of projects registered in SPMG platform and identify issues pending for resolution.

S.No.	Project Name	Start Date	Scheduled Completion Date	Current Status	Issues pending for resolution	Responsible Authority

8. Review the employment generation achievement as compared to the potential.

S.No.	Sector/Program	Employment Potential	Actual Employment Generated	Achievement (%)	Remarks

9. Review the employment and investments tracker status.

S.No.	Sector	Project Name	Investment Committed	Investment Realised	Achievement (%)	Employment Generated	Remarks

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SECTION OFFICER